

Vouchers:

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On Hand	Received	Processed	On Hand
197	1,411	1,453	155

Transactions:

Accts	19th	20th	Total
144.1	28	35	63
144.2	2	9	11
142.1	1	2	3
142.2	2	0	2
Others	6	27	33
Cash			43
			<u>155</u>

Number of Bureau Schedules

25	85	21	89
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Monthly Reconciliation to be performed in connection with Finance and Stock Control of Property:

A. Headquarters:

1. General Ledger & Stock Status Value  
 Reports reconciled thru:

30 September 1956

B. Far East:

1. FE's General Ledger & Monthly IBM  
 Listings reconciled thru:

August 1956

C. Hdqts. & FE Reciprocal Accts. (168, 368, 195, & 495):

1. Shipments from Hdqts. reconciled thru;  
 2. Cash Procurement reconciled thru;  
 3. Theatre Command Procurement reconciled thru

July 1956  
 30 April 1956  
 August 1956

Accounts Payable Documents Unliquidated in Accounts Payable Trial Balance of 1 October 1956

2,242

Number of Adjustment Vouchers on hand in Accounts Receivable

-0-	58	54
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Class "A" Accountings:

A. Number in Accounts Branch  
 B. Number on hand 30 days or more

23	2	7	18
			2**

T/A's in Finance Division:

A. Number in Accounts Branch Payroll  
 B. Number in Accounts Branch  
 C. Number with Certifying Officer & Area B/F Officer

345	54	84	315
	24		
	287		
	<u>315</u>		

Ledger Postings:

A. Date of Last General Ledger Posting  
 B. Date of Last Detail Posting  
 C. Number of days on hand - General Ledger Posting  
 D. Number of days on hand - Detail Posting

5  
8

\* See attached

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Acting Chief, Accounts Branch

25X1A9A

NO CHANGE  
 DOC. NO. 4  
 FID NO. 1  
 CLASS CHANGED TO: TS S C RET. JUST. 22  
 REVIEWER 04695 TYPE DOC. 03  
 NO. PGS. 1  
 CREATION DATE 32 OCT 1956  
 REV CLASS C  
 AUTH: HR 703